

Chihlee University of Technology



2026-2027 Academic Year

Application for International Students

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Committee, Chihlee University of Technology

Application for International Students

Important Date

【Fall 2026 Admission】	
Item	Date
Application deadline	May 31, 2026
Review of eligibility and admission requirements	June 20, 2026
Announcement of admission results	June 25, 2026
Admission notice	June 30, 2026
Registration	Mid-Sep, 2026
【Spring 2027 Admission】	
Item	Date
Application deadline	Dec. 15, 2026
Review of eligibility and admission requirements	Dec. 31, 2026
Announcement of admission results	Jan. 15, 2027
Admission notice	Jan. 20, 2027
Registration	Mid-Feb, 2027

※ **All applications must be submitted online via school website.**

International Student Admission Inquiries 【CLUT International Cooperation Center】

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Application Procedure

Step	Description
(1) Determine eligibility and program (Departments/Graduate School)	• See handbook for available program (Departments/Graduate School).(P.3-4) • See website for program (Departments/Graduate School) details and related information. Website: https://www.chihlee.edu.tw/p/412-1000-3.php?Lang=zh-tw
(2) Online Registration	Web: https://ct100.chihlee.edu.tw/p/405-1011-108280,c4967.php 
(3) Upload application materials in order	Please refer to Page 3 and 4 for the application documents
(4) Review of application materials	• Except special circumstances, application with incomplete materials will not be processed. • The International Cooperation Center will process initial application of eligibility, and send the documents to departments (programs) for further review. Finally, the Foreign Student Admission committee decides the final admission list.
(5) Notification	Notification by: 1.Website: https://ct100.chihlee.edu.tw/p/406-1011-122031,r608.php 2. Email

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I . Basis of Enrollment

The basis of enrollment is established according to the regulations stipulated in the official document No. 1140123555 dated November 27, 2025, from the Ministry of Education (MOE).

The admission quota of international students for 115 academic year was approved by the MOE in accordance with the letter No. 1142317481T dated August 22, 2025, from the MOE.

II . Eligibility

1. A person of foreign nationality who has never held Republic of China (“R.O.C.”) nationality and who meets the following requirements is permitted to apply for admission, in accordance with the provisions of these Regulations:

- (1) The person has never undertaken studies in Taiwan as an overseas Chinese student.

- (2) The person has not been given a placement in the current academic year by the University Entrance Committee for Overseas Chinese Students in accordance with the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

A person of foreign nationality who meets the following requirements and who in the immediate past has resided overseas continuously for at least six years is also permitted to apply for admission to an educational institution, in accordance with these Regulations.

- (1) A person who at the time of their application also holds dual R.O.C. nationality shall have never had household registration in Taiwan.

- (2) A person who before the time of their application also held dual R.O.C. nationality but no longer does at the time of their application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years before making their application.

- (3) A person referred to in either of the preceding two subparagraphs shall meet the requirements stipulated in Subparagraph 1 and Subparagraph 2 of the previous paragraph.

A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement, and who has never had household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority gives approval.

The periods of six years and eight years stipulated in Paragraph 2 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The term “overseas” used in Paragraph 2 refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term “reside overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar

year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days. However, time that a person has spent in Taiwan is not subject to this restriction and it is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:

- (1) attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the MOE;
- (2) spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college which has approval of the MOE to recruit students overseas;
- (3) spent a total period of less than two years in Taiwan as an exchange student; or
- (4) spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated central competent authority.

A person who held both foreign and R.O.C. nationalities and applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

An individual who meets the conditions stipulated in Article 2 of the Nationality Act shall be deemed to have R.O.C. nationality.

2. Degree Qualifications :

(1) Master's Degree Program:

Applicants to the master degree program must hold a valid bachelor degree recognized by the R.O.C.

(2) 2-Year Bachelor's Degree Program:

Applicants to any 2-year bachelor degree programs must hold an associate bachelor degree diploma recognized by the R.O.C.

(3) 4-Year Bachelor's Degree Program:

Applicants to any 4-year bachelor degree programs must hold a valid senior high school diploma (including Form 5) recognized by the R.O.C.

(4) 5-Year Associate Bachelor's Degree Program:

Applicants must be a graduate from a high school recognized by the R.O.C.

- (5) International students who have obtained domestic qualifications: The application shall be handled according to the 4th point of the "Regulations Regarding International Students Applying for Admissions." (Appendix 1, P.12)

III. Available Program (Department/Graduate School), Admission Quota, and Evaluation Criteria

☆Degree/Master

No.	College	Graduate School	Quota	Remarks
1	College of Business Management	Institute of Business Intelligence and Innovation	35	※ Most lectures are conducted in Mandarin. Applicants must possess basic level of Mandarin Chinese reading, writing, speaking, and listening abilities. ※ The evaluation criteria for admission are 40% of Mandarin Chinese language proficiency, 30% of departmental review of application documents, and 30% of school grades. In case of a tie, applicants will be ranked in the order of Mandarin Chinese language proficiency, departmental review application documents, and school grades.
2		Department of Business Administration, Master Program in Service Industry Management		
3	College of International Business and Foreign Languages	Department of International Trade, Master Program in International Business and Digital Trade		
Total			35	

☆Degree/Bachelor (2-Year Program)

No.	College	Department	Quota	Remarks
1	College of Business Management	Department of Finance	10	※Most lectures are conducted in Mandarin. Applicants must possess basic level of Mandarin Chinese reading, writing, speaking, and listening abilities. ※The evaluation criteria for admission are 40% of Mandarin Chinese language proficiency, 30% of departmental review of application documents, and 30% of school grades. In case of a tie, applicants will be ranked in the order of Mandarin Chinese language proficiency, departmental review application documents, and school grades.
2		Department of Marketing and Logistics Management		
Total			10	

☆Degree/Bachelor (4-Year Program)

No.	College	Department	Quota	Remarks
1	College of Business Management	Department of Business Administration	130	※ Most lectures are conducted in Mandarin. Applicants must possess basic level of Mandarin Chinese reading, writing, speaking, and listening abilities. ※ The evaluation criteria for admission are 40% of Mandarin Chinese language proficiency, 30% of departmental review of application documents, and 30% of school grades. In case of a tie, applicants will be ranked in the order of Mandarin Chinese language proficiency, departmental review application documents, and school grades.
2		Department of Finance		
3		Department of Accounting Information		
4		Department of Marketing and Logistics Management		
5		Department of Leisure and Recreation Management		
6	College of International Business and Foreign Languages	Department of International Trade		
7		Department of Applied English		
8		Department of Applied Japanese		
9	College of Innovation and Design	Department of Information Management		
10		Department of Commerce Technology Applications		
11		Department of Multimedia Design		
Total			130	

☆Degree/Associate Bachelor (5-Year Program)

No.	College	Department	Quota	Remarks
1	College of Business Management	Department of Business Administration	33	※ Most lectures are conducted in Mandarin. Applicants must possess basic level of Chinese reading, writing, speaking, and listening abilities. ※ The evaluation criteria for admission are 40% of Mandarin Chinese language proficiency, 30% departmental review of application documents, and 30% of school grades. In case of a tie, applicants will be ranked in the order of Mandarin Chinese language proficiency, departmental review application documents, and school grades.
2		Department of Finance		
3		Department of Accounting Information		
4	College of International Business and Foreign Languages	Department of International Trade		
5		Department of Applied English		
6	College of Innovation and Design	Department of Information Management		
Total			33	

IV. Length of Study

According to CLUT regulations on academic programs, the length of study for international students according to their study program is as follows,

- (1) Master Degree Program, 1 to 4 years,
- (2) 2-Year Bachelor Degree Program, 2 years,
- (3) 4-Year Bachelor Degree Program, 4 years,
- (4) 5-Year Associate Bachelor Degree Program, 5 years.

V. Application Deadline

【Fall 2026 admission】 : By May 31, 2026

【Spring 2027 admission】 : From the first school day of Fall 2026 to Dec 15, 2026

Applicants should submit their application forms and all related materials to the International Cooperation Center before May 31, 2025 for Fall 2025 admission; before Dec 15, 2025 for Spring 2026 admission. Applications received after the deadline will not be processed.

VI. Submission of Required Documents

1. Application form ※Must be attached
2. One photocopy of the applicant's highest education diploma and one original official transcript of the equivalent academic qualification notarized and stamped by the foreign representative office of the R.O.C. (if written in a language other than Chinese and English, these should be translated into Chinese or English.) ※Must be attached
 - (1) Academic credentials from Mainland China: The Regulations Governing the Accreditation of Schools in Mainland China shall apply.
 - (2) Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.
 - (3) Academic credentials from other areas:
 - (A) Academic credentials earned at overseas Taiwan schools or Taiwan schools in Mainland China shall be regarded as the same as those at domestic schools with equivalent levels.
 - (B) Academic credentials referred to the preceding 2 Items shall be subject to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials

earned from universities or branches established in Mainland China by foreign schools shall require public notarization in Mainland China and be verified and examined by a university established or appointed by, or through a private agency commissioned by the Executive Yuan.

3. Financial proof that shows financial sustainability for study in Taiwan, or proof of full scholarship provided by a government agency, the University, or private organization (An amount over NTD 100,000 or US\$3,000) ※Must be attached
4. Letter of commitment for international student application※Must be attached.
5. A brief autobiography and study plan in Chinese or English※Must be attached.
6. Learning motivation ※Must be attached.
7. Photocopy of passport (including pages confirming name and nationality). ※Must be attached.
8. Certificate of Chinese language proficiency ※Must be attached
 - (1) 4-Year Bachelor's Degree Program, 2-Year Bachelor's Degree Program, 5-Year Associate Bachelor's Degree Program requires Test of Chinese as a Foreign Language 【TOCFL】 Level 2 (A2); Master's Degree Program requires Test of Chinese as a Foreign Language 【TOCFL】 Level 3 (B1)
 - (2) Applicants with a previous degree conducted in the Chinese language, or who majored in the Chinese language, are required to provide relevant supporting documents.
9. Letters of recommendation in Mandarin Chinese and English. ※Optional

VII. Admissions Announcement

【Fall 2026 admission】 : before June 30, 2026

【Spring 2027 admission】 : before Jan 20, 2027

The admission results will be sent to individual applicants by mail before June 30, 2026 for 2026 Fall Admission; before Jan 20, 2027 for Spring 2027 admission. Results are also accessible online at the school's website: (<https://ct100.chihlee.edu.tw/p/406-1011-122031,r608.php>)

VIII. Registration

Accepted students should register on the date appointed or his/her qualification will be canceled. The original copy of diploma should be submitted upon registration. Vacancies shall be filled from with other qualified applicants.

IX. Scholarships

Accepted students may apply for scholarships provided by the Taiwan government. International students who have already received any kinds of Taiwan scholarships will relinquish other scholarships and the CLUT scholarship (Appendix 2, P.21). The qualifications of the applicants will be evaluated and the quota will be decided in accordance with the regulations of the Ministry of Education and CLUT.

X. Fee and Refund Policy Important Information

1. Tuition and Fees

(1)Tuition and fees: The actual fees will be determined and announced by the Accounting Office on the semester of enrollment, and Chihlee University Technology reserves the right to make changes. Fees are charged for one semester and do not include the cost of books and other materials. Actual costs may vary from individual to individual.

Academic system	Tuition and fees		Other expenses		
	tuition	fees	Computer and internet	Athletic facility fee	Group insurance
Day-time master's degree program	37,870	8,340	1,000	0	As required per academic year
Day-time 2-year bachelor's degree program	37,330	8,580	1,000	150	As required per academic year
Day-time 4-year bachelor's degree program	37,330	8,580	1,000	150	As required per academic year
Day-time 5-year associate bachelor's degree program, Year 1, 2, and 3	20,750	6,646	1,000	150	As required per academic year
Day-time 5-year associate bachelor's degree program, Year 4 and 5	27,215	7,544	1,000	0	As required per academic year

(2) Tuition and fees refund criteria: the refunded amount will be calculated by the length of time in school according to the official school calendar.

Application date	Refund criteria
Before the first day of school	Full refund
Less than 1/3 of the semester after the first day of school	2/3 refund of tuition and fees and other expenses
More than 1/3 of the semester and less than 2/3 of the semester	1/3 refund of tuition and fees and other expenses
More than 2/3 of the semester	No refund

2. Housing rates

(1) Housing rates (NTD)

Dormitory		Cost/semester (excluding housing deposit)	Notes
On-campus dormitory	dormitory	Quad suite (4-person): NTD14,250 per person, per semester Double suite (2-person): NTD 20,250 per person, per semester	The accommodation fee covers utilities (water and electricity) and basic internet access, and is mandatory for all students. Additionally, each student is required to pay a refundable housing deposit of NTD 500 upon move-in. Please note that air conditioning fee is not included and requires a separate prepaid stored-value card.
	residence hall	Quad suite (4-person): NTD 9,500 per person, per semester	
Off-campus dormitory		Quad suite (4-person): NTD 20,000 per person, per semester, including water and internet fees	A refundable housing deposit of NTD 4,000 is required from each resident prior to or upon move-in. Please note that electricity for the bedroom area is separately metered and must be activated using a prepaid stored-value card, which residents are responsible for purchasing and maintaining with credit. The accommodation fee must be paid in full.

(2) Accommodation fee refund schedule and policy

Dormitory	Timeline	Refund policy
On-campus dormitory	Week 1 through 6 of the semester	A two-thirds refund of accommodation fee
	Week 7 through 13 of the semester	A one-third refund of accommodation fee
	After week 13 of the semester	No refund
Off-campus dormitory	No refund for mid-semester housing cancellations	No refund for mid-semester housing cancellations
Note: 1.Any student who violates the housing rules and is consequently subject to eviction from on-campus housing will be responsible for securing and covering all costs of off-campus accommodation independently. 2.Students are personally responsible for all living expenses, including the purchase of personal necessities and daily supplies. Please ensure you are financially prepared for these costs.		

XI. Application Notes

International students applying to Chihlee University of Technology shall submit the required documents to the online registration system of the University prior to May 31, 2026 for Fall 2026 admission; prior to Dec 15, 2026 for Spring 2027 admission. Applications received after the deadline will not be accepted. At registration, international students shall present proof of a medical and injury insurance policy which is valid for at least 6 months, starting from the date of entry into Taiwan. Current student shall present documental proof that they have joined Taiwan's National Health Insurance Plan.

XII. Remarks

- (1) Application requirements are in accordance to the Chihlee University of Technology (CLUT) Regulations for International Student Admission.
- (2) Most lectures are conducted in Mandarin.
- (3) International students whose enrollment certificates are forged, borrowed, or altered will have their application revoked; registered students will have his or her student status and no relevant academic certificate will be issued; if discovered after graduation, the school shall revoke students' qualification and cancel their certificate.
- (4) Matters not addressed herein shall be subject to other applicable regulations and the resolutions of the Admissions and Recruitment for International Students Committee, Chihlee University of Technology.

Appendix 1: Chihlee University of Technology Regulations Regarding International Students Application for Admission

2005.06.01	Passed in the 4th Academic Affairs meeting for Academic Year 2004
2005.10.20	Amended in the 1st Academic Affairs meeting for Academic Year 2005
2005.11.17	Ratified by Ministry of Education Tai-Wen-Tzu-Ti No. 0940159119
2007.07.30	Amended in the 7th Academic Affairs meeting for Academic Year 2006
2007.10.18	Amended in the 2nd Academic Affairs meeting for Academic Year 2007
2007.10.26	Ratified by Ministry of Education Tai-Wen-Tzu-Ti No. 0960163993
2011.03.08	Amended in the 1st Admissions and Recruitment for International Students Committee meeting for Academic Year 2011
2011.04.29	Ratified by Ministry of Education Tai-Wen-(2)-Tzu-Ti No. 1000069999
2012.11.23	Amended in the 1st Admissions and Recruitment for International Students Committee meeting for Academic Year 2012
2013.01.04	Ratified by Ministry of Education Tai-Wen-(5)-Tzu-Ti No. 1020001502
2015.08.24	Amended in the 1st Administration meeting for Academic Year 2015
2017.10.05	Amended in the 3rd Administration meeting for Academic Year 2017
2018.01.05	Amended in the 3rd Admissions and Recruitment for International Students Committee meeting for Academic Year 2017
2018.06.29	Amended in the 1st Admissions and Recruitment for International Students Committee meeting for Academic Year 2018
2018.09.20	Amended in the 2nd Admissions and Recruitment for International Students Committee meeting for Academic Year 2018
2018.10.26	Ratified by Ministry of Education Tai-Wen-(5)-Tzu-Ti No. 1070189455
2024.05.17	Amended in the 2 nd Admissions and Recruitment for International Students Committee meeting for Academic Year 2024
2024.07.29	Amended in the 4 th Admissions and Recruitment for International Students Committee meeting for Academic Year 2024
2024.08.09	Ratified by Ministry of Education Tai-Wen-(5)-Tzu-Ti No. 1130080146
2025.11.13	Amended in the 3 rd Admissions and Recruitment for International Students Committee meeting for Academic Year 2025
2025.11.27	Ratified by Ministry of Education Tai-Wen-(5)-Tzu-Ti No. 1140123555

Article 1

For international students applying to Chihlee University of Technology (hereinafter referred to as the University), these Regulations are formulated in accordance with the Ministry of Education's (hereinafter referred to as the MOE) *Regulations Regarding International Students Undertaking Studies in Taiwan*, Article 3 of the University's *General School Regulations*, and Article 3 of the *Junior College Regulations*.

Article 2

A person of foreign nationality who has never held Republic of China ("R.O.C.") nationality and who meets the following requirements is permitted to apply for admission, in accordance with the provisions of these Regulations:

1. The person has never undertaken studies in Taiwan as an overseas Chinese student.
2. The person has not been given a placement in the current academic year by the University Entrance Committee for Overseas Chinese Students in accordance with the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

A person of foreign nationality who meets the following requirements and who in the immediate past has resided overseas continuously for at least six years is also permitted to apply for admission to an educational institution, in accordance with these Regulations.

1. A person who at the time of their application also holds dual R.O.C. nationality shall have never had household registration in Taiwan.
2. A person who before the time of their application also held dual R.O.C. nationality but no longer does at the time of their application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years before making their application.
3. A person referred to in either of the preceding two subparagraphs shall meet the requirements stipulated in Subparagraph 1 and Subparagraph 2 of the previous paragraph.

A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement, and who has never had household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority gives approval.

The periods of six years and eight years stipulated in Paragraph 2 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The term “overseas” used in Paragraph 2 refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term “reside overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days. However, time that a person has spent in Taiwan is not subject to this restriction and it is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:

1. attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the MOE;
2. spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college which has approval of the MOE to recruit students overseas;
3. spent a total period of less than two years in Taiwan as an exchange student; or
4. spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated central competent authority.

A person who held both foreign and R.O.C. nationalities and applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

An individual who meets the conditions stipulated in Article 2 of the Nationality Act shall be deemed to have R.O.C. nationality.

Article 3

An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, who has never had household registration in Taiwan, and who at the time of their application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years may apply for admission in accordance with the provisions of these Regulations.

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period of continuous residence referred to in the previous paragraph. A person who was formerly from the Mainland Area and who has foreign nationality and has never had household registration in Taiwan, and who at the time of their application has resided overseas continuously for at least six years may apply for admission to an educational institution, in accordance with the provisions of these Regulations.

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period that they resided continuously overseas referred to in the previous paragraph.

The periods of six years and eight years stipulated in Paragraph 1 and in Paragraph 3 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The definition of “overseas” given in Paragraph 5 of the previous article also applies, *mutatis mutandis*, to Paragraphs 1 to 4.

Article 4

International students applying to study in Taiwan under the preceding two articles are limited to one application. If they wish to continue their studies in Taiwan, their admission shall follow the same procedures as domestic students.

International students who meet any of the following conditions shall not be subject to the restrictions stipulated in the preceding paragraph when they, after an initial application, apply to continue their studies or apply again to come to Taiwan for study.

1. After completing the program to which they initially applied, applicants seeking admission to a master’s program or above shall proceed directly in accordance with the University’s regulations.
2. International students who have been in Taiwan for less than one year while enrolled in a program below the bachelor’s level and who withdraw or lose their student status may reapply to study in Taiwan, subject to a one-time limit.
3. International students who meet the criteria stipulated in Article 2, Paragraph 1, may apply for programs at the associate bachelor’s degree level or lower.
4. International students who meet the criteria stipulated in Article 2, Paragraph 1, may apply for bachelor’s degree programs other than those in medicine, dentistry, or Chinese medicine, subject to a one-time limit.

International students who have been expelled or have had their student status revoked due to disciplinary failure, failure to meet academic standards, or serious violation of laws or the University regulations shall not be permitted to apply for admission pursuant to the preceding two items.

Article 5

In principle, the actual number of places available for international students to be admitted to the University is limited to an additional ten percent above the admission quota that was approved for the University for the previous academic year by the MOE, and that number shall be incorporated into the total admission quota and reported to the MOE for approval. The University applying to recruit more than an additional ten percent shall submit a report of the planned increment (including associated quality control strategy and supportive measures) to the MOE for approval. Degree programs offered by collaborating domestic and foreign universities that have been approved on a case by case basis by the MOE are not subject to this restriction.

The actual number of international students that may be admitted to a five-year program at a junior college is limited up to an additional ten percent above the admission quota that was approved for the University for the previous academic year that was approved by the MOE, and that number shall be included in the total number of students admitted for that academic year and be reported to the MOE for approval.

The University may augment the number of places available to international students by the number of places that were available to local students within the admission quota that was approved for the previous academic year and shall first report such an increase to the MOE for approval.

The admission quotas referred to in Paragraph 1 and Paragraph 2 do not include international students who are not officially registered as a current student.

Article 6

The University shall formulate the admission guidelines for international students that give details of its recruitment method(s), admission eligibility review procedure, the departments (programs) that may admit international students, teaching language(s) used by each of those departments (programs), student language proficiency criteria, the maximum number of years in which each program must be completed, admission quotas, eligibility criteria to apply for admission, proof of financial resources criteria, tuition and miscellaneous fee collection and refund criteria, information about scholarships and/or grants provided by the educational institution, and other related matters.

The University that handles the recruitment of international students are not permitted to commission any external institution, legal person, group, or individual to handle related matters except publicity and promotion, and to assist students coming to Taiwan undertake the necessary related procedures. In due course the University shall also verify whether any commissioned party has collected any unreasonable fees from international students, established any loan relationship with any international student, or whether any other violation of related ordinances has occurred, and when necessary, it may check details with international students who are applying for admission.

When the University handles matters related to the admission of international students itself or it commissions an external institution, legal person, group, or individual to do so, it is not permitted to provide any information that is inconsistent with its admission regulations, admission guidelines, or any related regulations.

The University's approach to recruiting international students is to participate in the Taiwan Higher

Education Expo and other related exhibitions, build a recruitment website, make recruitment videos and clips, produce multilingual brochures, utilize online social marketing channels, conduct academic exchanges and visits with partnership schools, conduct exchanges and visits with faculty and students from various countries and local high schools, and hold physical and online recruitment sessions.

Article 7

International students applying for admission to the University shall submit the following documents and apply directly to the Division of International and Cross-strait Affairs during its designated application period, and applicants who pass the review or screening process shall be graded by the departments (programs), approved by the Committee of Admissions and Recruitment, and issued an admission notice. The Division of International and Cross-Strait Affairs shall send the relevant documents of the admitted students to the Division of Academic Affairs for registration and other related matters:

1. An enrollment application form

2. Academic credentials:

(1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.

(2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.

(3) Academic credentials from other areas:

A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials issued by a campus or branch that a foreign educational institution has established in the Mainland Area by a foreign educational institution shall be notarized by a notary public there and authenticated by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

3. Proof of applicant's having sufficient funds of at least TWD 100,000 or USD 3,000 to live on while studying in Taiwan, or proof of having a full scholarship or grant provided by a government, the University, or private organization.

4. An international student shall submit the language proficiency certificate in accordance with the language of instruction of each department (program) listed in the admission handbook.

(1) Chinese taught departments (programs):

A. Proof of Chinese language proficiency equivalent to A2 or above on the Test of Chinese as a Foreign Language (TOCFL) is required for bachelor's program. Proof of Chinese language proficiency equivalent to B1 or above on the Test of Chinese as a Foreign Language (TOCFL) is required for

master's program.

(2) English taught departments (programs) with adequate English-medium courses required for graduation:

A. Proof of English proficiency equivalent to CEFR B1 or above.

B. An International student with a foreign nationality in English-speaking countries is exempted from this submission. An international student who has obtained its previous degree in English-speaking countries or if the previous degree was taught entirely in English shall provide the relevant documents.

5. Other documents required by the University.

When the University reviews an international student's admission application, if any of the documents specified in Subparagraphs 2 and 4 of the preceding paragraph have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the University has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the University may request examination of the documents.

The admission notice referred to in Paragraph 1 shall set out in detail in both Chinese and English the name of the international student, the name of their program of study, the degree level, the language of instruction, the academic year of enrollment, the date the semester begins, the tuition and miscellaneous fee collection and refund criteria, any scholarship or grant awarded to the student, and any other pertinent information that international students must be notified of, and verify that international students studying in Taiwan understand their associated rights and obligations. The University may provide versions of these details in other mother languages of its international students.

Article 8

An international student who submits any certificate or document as part of their application for admission to an educational institution that is found to be forged, fabricated, or that has been altered in some way shall have their enrollment eligibility revoked. If the student has already registered and begun classes, their registration as a current student shall be cancelled and they will not be awarded any certification whatsoever regarding their related academic undertakings. If any such circumstances are first discovered after a student has already graduated, the University shall revoke the former student's eligibility to graduate and shall require any degree already awarded to be returned and shall rescind it.

Article 9

International students who have obtained a bachelor's or higher degree in Taiwan and apply for a master's or higher program may apply for admission in accordance with Article 7 by submitting their graduation diploma and academic transcripts from a Taiwanese institution. They shall be exempt from submitting the foreign academic credentials specified in Article 7, Paragraph 1, Subparagraph 2.

International students who meet the criteria of Article 2, Paragraph 1 and have completed a program at the associate's degree level or lower in Taiwan may apply for admission to a bachelor's degree or lower program pursuant to Articles 7, 18, and 20 by submitting their graduation diploma and academic transcripts from said program. They shall be exempt from submitting the foreign academic credentials required under Article 7, Paragraph 1, Subparagraph 2; Article 18, Paragraph 1, Subparagraph 2; and Article 20, Paragraph 1, Subparagraph 3.

Article 10

The University that admits international students shall promptly register details of the following into the international student data management information system designated by the MOE: the international students' admission, registration, any transfer, deferral or abandonment of studies, departure, and any change to or loss of student status.

Article 11

An international student is not permitted to apply to study any recurrent or continuing education bachelor's degree program or in-service master's degree program, or any other program which is only taught in the evening or during vacations at the University. However, an international student who already has legitimate resident status or who is undertaking a program approved on a case-by-case basis by the MOE is not subject to this restriction.

Article 12

An international student who reports to register at the University before it is already one-third of the way into the first semester of the current academic year shall be registered for the first semester. If it is already more than one-third of the way into the first semester, the international student shall register for the second semester or the next academic year. However, this restriction does not apply if the MOE has some provision that overrides it.

Article 13

An international student who with approval of the MOE is undertaking an internship after graduating from the University may have their international student status extended for up to one year after their graduation.

An international student who has been permitted to undertake initial household registration, resident registration, naturalization, or restoration of R.O.C. nationality procedures during the course of their studies in Taiwan will forfeit their international student status and shall be dismissed by the University. Provided, however, that the preceding provisions shall not apply in any of the following circumstances:

1. They shall be admitted through the same channels/procedures as regular domestic students.
2. Having naturalized and acquired R.O.C. nationality pursuant to Article 4, Paragraph 1, Subparagraphs 1 through 3 of the Nationality Act.
3. Meet the criteria stipulated in Article 2, Paragraph 1 and have naturalized to acquire R.O.C. nationality through application under Articles 3 through 7 of the Nationality Act.

If an international student who studies in university or tertiary college in Taiwan want to transfer to the University, the University shall handle its admission in accordance with the Regulations Regarding Transfers of International Students and the admission quotas approved by the MOE. However, an international student who has been dismissed by the educational institution that admitted the student as a result of unsatisfactory conduct or of a conviction in criminal case proceedings is not permitted to transfer to the University.

Article 14

The University may sign an education cooperation agreement with a foreign educational institution and recruit and admit international exchange students, provided that this does not affect normal teaching.

The University may also apply, *mutatis mutandis*, its own international student admission regulations to accept suitable international students as non-degree students.

Article 15

After enrollment, an international student may apply for scholarships to the Division of International and Cross-Strait Affairs in accordance with the Scholarship Establishment Regulations of the University.

Article 16

The University shall designate the Division of International and Cross-Strait Affairs to be responsible for handling international student admission applications, counselling, and liaison matters. The Division of International and Cross-Strait Affairs shall also boost the arrangement of homestay accommodation for international students, and of assistance for them to learn Mandarin Chinese and about Taiwan culture in order to better enhance their understanding of Taiwan.

At different times each academic year, the University shall organize counselling activities for international students or accelerate campus internationalization, to help to foster exchanges and interactions between local students and international students.

Article 17

A five-year program at a junior college that admits international students shall, apart from complying with the provisions of Article 20 when handling applications from international students who have legitimate resident status in Taiwan, prepare an international student recruitment plan and submit the plan to the competent education administrative authority for approval to study in Taiwan no later than November 30 each year, before recruitment may begin.

The plan referred to in the preceding paragraph shall include the establishment of a dedicated unit responsible for international students, planning to increase Chinese language and culture courses, and measures for arranging accommodation for international students.

Article 18

Unless otherwise specified in Article 20, an international student applying for admission to a five-year program at a junior college, shall directly apply to the University during its designated admission period and submit the following documents. If an applicant passes the review or screening process, the University will issue an admission notice.

1. An enrollment application form.

2. Academic credentials:

- (1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.

- (2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.

- (3) Academic credentials from other areas:

- A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational

institution of the same level in Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the relevant provisions of the applicable Ministry of Education regulations governing the assessment and recognition of international students' academic credentials and records. Academic credentials issued by a campus or branch of a foreign educational institution which it has established in the Mainland Area shall be notarized by a notary public office there and authenticated by an authority established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

3. Proof of applicant's having sufficient funds to live on while studying in Taiwan.

4. Documentary evidence of the eligibility of a guardian in Taiwan.

5. A power of attorney from the student's parents or other legal representative, which has been authenticated by an overseas mission, appointing the guardian in Taiwan.

6. A letter of agreement from the guardian in Taiwan which has been notarized by a notary public in Taiwan.

7. Any other documents required by the school, college, or university.

Adult international students are not required to submit the documents stipulated in Paragraph 1, Subparagraphs 4 to 6.

When the University is reviewing an international student's admission application, if any of the documents specified in Paragraph 1, Subparagraphs 2, 3, and 7 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the University has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the University may request examination of the documents.

Article 19

The guardian in Taiwan referred to in the preceding article shall be an R.O.C. citizen who has household registration in Taiwan and shall submit a Police Criminal Record Certificate, and an income tax inventory for the most recent year checked and issued by a taxation organization itemizing personal taxable income from all sources of at least TWD 900,000.

A person who satisfies the requirements prescribed in the preceding paragraph may serve as the guardian in Taiwan of only one international student. However, a school principal, or the chair of the board of directors of an incorporated school or a board member may act as the guardian in Taiwan of up to five international students.

Article 20

An international student who has legitimate resident status in Taiwan and is applying to study a five-year program at a junior college shall submit the following documents and apply directly to the University, and report to register there if their application is approved:

1. An enrollment application form;

2. A photocopy of a legitimate resident permit;

3. Academic credentials:

(1) Academic credentials from the Mainland Area: shall be handled in accordance with the provisions of

the Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area.

(2) Academic credentials from Hong Kong or Macao: shall be handled in accordance with the provisions of the Regulations Governing the Examination and Recognition of Educational Qualifications from Hong Kong and Macao.

(3) Academic credentials from other areas:

A. Academic credentials issued by an Overseas Taiwan School or a school for Taiwan business people in the Mainland Area shall be regarded as equivalent to academic credentials issued by an educational institution of the same level in Taiwan.

B. Academic credentials from overseas other than those referred to the preceding two items shall be handled in accordance with the relevant provisions of the applicable Ministry of Education regulations governing the assessment and recognition of international students' academic credentials and records. Academic credentials issued by a campus or branch of a foreign educational institution which it has established in the Mainland Area shall be notarized by a notary public office there and authenticated by an authority established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan.

When the University is reviewing an international student's admission application, if any of the documents specified in Paragraph 1, Subparagraph 3 have not been authenticated by an overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and the University has any doubts about them, it may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the University may request examination of the documents.

Article 21

If a chaotic war situation, major disaster, or major epidemic occurs in the country of an international student, and educational institutions in the region become unable to operate normally as a result, that student's admission to junior college may be given special consideration on a case by case basis.

In principle, the additional student admission quota referred to in the previous paragraph for students given special consideration on a case by case basis shall be one percent of the total student recruitment quota approved for the University.

Article 22

The tuition related fees that international students in Taiwan shall pay are determined as stipulated below:

1. Students who have been admitted to study in Taiwan in accordance with the provisions of the previous two articles, or who have received a the Ministry of Foreign Affairs (MOFA) of the Republic of China ("R.O.C.") Scholarship following recommendation by an overseas mission, or who have the status of permanent residents in Taiwan shall pay tuition and other fees in accordance with the standard fees that their educational institution applies to domestic students.
2. Students admitted in accordance with an education cooperation agreement shall pay their tuition and other fees as specified in the agreement.
3. If an international student is not covered by the provisions of either of the preceding two

subparagraphs, the University may charge the student based on the standard tuition and other fees for international students that it has determined, and these are not permitted to be lower than the fees levied by the University at the same level.

Article 23

When a new international student registers, they shall submit proof of being covered by a medical and injury insurance policy which is valid for at least six months from the date that they entered Taiwan. Current students shall present documentary proof that they have joined Taiwan's National Health Insurance Plan.

If the proof of insurance referred to in the previous paragraph was issued in a foreign country it shall be authenticated by an overseas mission.

Article 24

If an investigation verifies that an international student has violated the provisions of the Employment Services Act, the University shall immediately handle the matter in accordance with the regulations.

Article 25

If an international student defers or abandons their studies, or if there is any change to or loss of their student status, the University shall notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the service center(s) of the National Immigration Agency of the Ministry of the Interior where the University is located, and send copies of these notifications to the Ministry of Education.

Article 26

An international student shall abide by the laws of the R.O.C. and the rules and regulations of the University.

Article 27

Any matters not stipulated in these Regulations shall be handled in accordance with the Regulations Regarding International Students Undertaking Studies in Taiwan of the MOE and the rules and regulations of the University.

Article 28

The Regulations are passed by the Admissions and Recruitment for International Students Committee of the University, submitted to and implemented upon approval by the MOE. Any amendments shall be processed accordingly.

Appendix 2: Chihlee University of Technology Guidelines for International Student Scholarship Programs

2006.12.28	Passed in the 2nd Administration Meeting for Academic Year 2006 Semester 1
2012.03.08	Amended in the 5th Administration Meeting for Academic Year 2011
2013.01.03	Amended in the 4th Administration Meeting for Academic Year 2012
2015.08.24	Amended in the 1st Administration Meeting for Academic Year 2015
2018.08.20	Amended in the 1st Administration Meeting for Academic Year 2018
2022.06.23	Amended in the 11st Administration Meeting for Academic Year 2022
2023.07.27	Amended in the 10th Administration Meeting for Academic Year 2023
2024.12.05	Amended in the 4th Administration Meeting for Academic Year 2024

1. In line with our university's internationalization policy, and with the aim of encouraging outstanding international students to enroll at our institution to enhance our internationalization efforts, we hereby establish the "Guidelines for the Provision of Scholarships to International Students" (hereinafter referred to as "these Guidelines") in accordance with Article 15 of the "Regulations Regarding International Students Studying in Taiwan" issued by the Ministry of Education and the "Chihlee University of Technology Guidelines for Overseas Chinese Students Returning to Study and Assistance" to support these endeavors.

2. Applicability

This policy is applicable to new students applying for admission or being enrolled at this institution and existing students with formal enrollment at this institution, whose student status complies with the regulations of the Ministry of Education for foreign students and overseas Chinese (excluding students of the New Southbound Program, exchange students, mainland Chinese students, Hong Kong/Macau students, and overseas students admitted as general students) or foreign students pursuing degrees at this institution through joint dual-degree programs signed by this institution and foreign schools.

3. Eligibility

- (1) New students applying for admission or being enrolled at this institution are eligible to apply for "New Student Scholarships."
- (2) Undergraduate students already enrolled at this institution with an average academic score of at least 75 in the previous academic year, graduate students with an average academic score of at least 75 in the previous academic year, with a conduct score of at least 80, a clean behavioral record, and meeting the following criteria, are eligible to apply for the "International Excellence Scholarships":
 - i. Completing a minimum number of credits for each grade level in each semester.
 - ii. Enrolling for at least one academic year in the fall semester of the undergraduate program, or one academic semester in the spring semester of the undergraduate program or the graduate program.

- iii. Students can only apply for one scholarship offered by this institution.

4. Scholarship Categories and Amounts

(1) New Student Scholarships:

- i. Undergraduate Program: The scholarship covers half of the tuition and miscellaneous fees for all academic years.
- ii. Graduate Program: The scholarship covers half of the tuition and miscellaneous fees for the first academic semester upon enrollment. From the second semester onward only the International Excellence Scholarships are available.
- iii. The scholarship amount is based on the tuition fees for domestic students in the academic year at the time of application.
- iv. The scholarship provides a monthly living allowance of 2,000 New Taiwan Dollars (NTD) for first-time students in Taiwan.

(2) International Excellence Scholarships:

- i. For undergraduate students: Applicants must rank in the top half of the class based on their academic performance in the previous two semesters.
- ii. For students transferring within the institution: Applicants must rank in the top half of the class based on their academic performance in the previous two semesters.
- iii. For students transferring during the winter break: Applicants must rank in the top half of the class based on their academic performance in the previous semester.
- iv. For graduate students: Applicants must rank in the top half of the class based on their academic performance in the previous one semester.

The scholarship covers half of the tuition and miscellaneous fees and is based on the tuition fees for domestic students in the application academic year.

(3) Special Project Scholarships:

Scholarships for students recommended by sister schools or overseas cooperative institutions according to specific agreements signed with this institution are processed according to the terms of the agreement.

5. Categories and Amounts of International Excellence Financial Aid

In addition to new students, students with demonstrated financial need, supported by relevant documentation, can apply for financial aid. The categories are as follows:

- (1) Category A Financial Aid (Average score of 86 or higher in the previous academic year): 40,000 NTD per academic year.
- (2) Category B Financial Aid (Average score of 80-85 in the previous academic year): 30,000 NTD per academic year.
- (3) Category C Financial Aid (Average score of 75-79 in the previous academic year): 20,000 NTD per academic year.

Recipients of financial aid must perform 50 hours of academic or administrative service within

the university during the awarded semester.

6. Scholarship Quotas

The allocation of scholarships is determined by the International Scholarships Review Committee of the university based on factors such as the exceptional qualifications of the applying students, their family financial situations, agreements with sister schools or overseas partner institutions, as well as the availability of government subsidies and the university's own financial resources.

7. Scholarship Duration

The approval for scholarship assistance is valid for one academic year for undergraduate students, and is valid for one academic semester for graduate students. Applicants must reapply for the following academic year.

- (1) Undergraduate programs: Four-year college students can apply for up to 4 years, while two-year college students can apply for up to 2 years. Extended studies students are not eligible. New students in the spring semester will receive scholarships for the initial semester, with applications under the conditions for current students starting from the second semester.
- (2) Master's programs: Master's students can apply for up to 2 years. Extended studies students are not eligible.
- (3) Five-year college programs: Students in five-year college programs can apply for up to 5 years. Extended studies students are not eligible.

8. Application Process

- (1) For new international students applying for admission, they should select the scholarship option on the admission application form and undergo a review based on the university's application documents for international students. Once the university's admissions committee makes an acceptance decision, the application materials are sent to the university's International Scholarships Review Committee for evaluation.
- (2) For new overseas Chinese students applying for admission, they should submit their application within two weeks after the beginning of the semester and send their application materials to the university's International Scholarships Review Committee for evaluation. Required documents include:
 - i. One copy of the application for international student scholarships.
 - ii. One copy of the student ID card (with the registration seal).
- (3) Current students applying for scholarships should submit the following documents to the Office of International and Cross-Strait Exchange for consolidation and evaluation by the university's International Scholarships Review Committee by February 10 or August 31 of each year. Required documents include:
 - i. One copy of the application for international student scholarships.

- ii. One copy of the student ID card (with the registration seal from the previous academic year).
- iii. Academic records for the previous two semesters (including class ranking) and a conduct report.
- iv. Proof of attendance records.
- v. Other relevant academic and extracurricular activity documents.
- vi. Applicants for financial aid should provide evidence of their unfavorable family financial situation.

9. Review Procedures

(1) New Students:

The university's International Scholarships Review Committee, based on the allocated budget, selects recipients and determines the scholarship amounts. The list of recipients and their respective awards is then made public, and recipients are notified. Recipients must register for the academic year in question to receive the scholarship.

(2) Current Students:

During their enrollment, students who submit an application for an international student scholarship undergo a review by the International Scholarships Review Committee. If their application is approved, they become eligible to receive the scholarship.

10. Taiwan Scholarships

International students who apply for this scholarship may first apply for the Taiwan Scholarship issued by the local government authorities (except in regions where the Taiwan Scholarship is unavailable). If a student has already received the Taiwan Scholarship, they may not receive this scholarship as well.

11. Interruption or Change in Enrollment

Students who are eligible for the scholarship but, for reasons such as taking a leave of absence, withdrawing, or transferring to another institution, lose their eligibility for the scholarship. They may reapply after resuming their studies.

12. Fraudulent or False Information

Recipients of this scholarship who are found to have provided fraudulent or false information will have their scholarship eligibility revoked, and any funds already received must be returned.

13. Funding

The funding required for this policy is provided through subsidies from the Ministry of Education and the university's annual scholarship budget.

14. Unspecified Matters

Any matters not covered by this policy will be handled in accordance with relevant regulations set forth by the Ministry of Education and the university.

15. Approval and Implementation

This policy has been approved by the university's administrative council and will be implemented upon approval by the university president. Any revisions to the policy will follow a similar process.